

**Ravenworth Farm Civic Association Board Meeting**  
**Final Minutes**  
**January 6, 2010 – 7:30pm**

**Attendees**

*Stephen Price*

*Ellen Eggerton*

Ruth Hartman

Kathleen Powers

*Hans Jansen*

*Richmon Tun*

Thomas Mathis

*\*\*Board Members are denoted in italics*

**Introduction**

The January board meeting of the association was held at Ravenworth Elementary School. S. Price called the meeting to order. The December Board minutes were not reviewed or approved in the absence of K. Craig.

**Annual Hayride**

Board discussed the rescheduling of the annual hayride and the need to provide adequate advertising to ensure a good turnout, especially given the cost. It was decided to reschedule to February to allow for advertising in the January Farmer. *S. Price agreed contact the company and advise of a confirmed date.*

**Incorporation Tax**

The Board discussed the filing of the annual report. S. Price advised that he spoke with a representative at the State Corporation Commission, who advised that the annual report could be filed without risk of loss of incorporation status. A \$10 dollar late fee would be charged. *H. Jansen agreed to complete the filing, and also to file a separate document to change the resident agent information in order to assure timely receipt and response of corporate documents.*

**Budget**

R. Tun provided an update on the budget and expenses to date.

**Block Captains**

S. Price advised that he was updated by Elissa Myers that despite a shortage of block captains, she was on track to complete distribution and collection of the directories. Discussion was held about additional need to volunteers in this area. E. Eggerton offered to assist with distribution. The Board agreed that there remained a need to improve the block captain volunteer list so as to not impose such a large burden on a single individual.

**Neighborhood Watch**

T. Mathis provided an update on re-initiation of a neighborhood watch program. He already has coordinated with the Fairfax County Police and the County Supervisor's office. He is slated to participate in leadership training for community leaders and to contact/coordinate with other watch programs to get an understanding of best practices.

*T. Mathis will participate in a presentation given by Kings Park West Community on their program to be held Jan. 26. S. Price will also attend. T. Mathis agreed to provide the opening letter to the January Farmer to provide the community an update on efforts to reinstitute neighborhood watch.*

### **Next General Membership Meeting**

The Board discussed topic ideas for the next general membership meeting. E. Eggerton confirmed that the Ravensworth Shopping Center owner will provide a presentation explaining his ideas for the future of the center. There may also be a “taste of Ravensworth” presentation by various restaurant owners from the shopping center.

### **50<sup>th</sup> Anniversary**

R. Hartman provided an update on the 50<sup>th</sup> Anniversary celebration.

Meeting adjourned at 9:00 p.m.