

RFCA Board of Directors Meeting  
January 6, 2021  
Minutes  
Zoom Meeting

**Board of Director Attendees:**

Scott Houghton – 1<sup>st</sup> Vice President  
Richard Hildebrand – 2<sup>d</sup> Vice President  
John Ritchie - Treasurer  
Diwakar Sharma – Corresponding Secretary  
Ginger Rogers – Recording Secretary

**Attendees:**

Sara Ortiz – *The Farmer*, Editor  
Ruth Hartman - Hospitality  
Allan Robertson – Resident

The meeting was called to order by Scott at 7:40 PM. The minutes from the December 2, 2020, Board meeting were approved, as amended.

Marcie Winnit sent an e-mail that she would not be able to attend, however, she approved of the minutes and the setting up of a Nominating Committee to search for candidates for board positions.

**Committee Updates**

Budget – John

*Membership:* John advised that Steve Best had put \$400 of his own money into the cash box to be used as change during the Election Day Membership Drive and forgot to retrieve it when he gave John the money for that day's sales. The funds were returned to Steve. John also advised that he had received money from the Block Captains plus one membership.

John advised that he sent Susan Dey \$31 for the domain name. Scott asked if Steve had requested reimbursement for an organizer for the shed. Scott noticed that there was an organizer for the letters for the message boards. John said he had not.

*Tax ID/501 (c) Status:* Kevin Joyce sent John the EIN for the RFCA. John entered it into the PayPal system but has not tested it to see if that is the reason PayPal has not been accepting RFCA payments. He has been researching RFCA tax status. RFCA is a non-profit, however even a non-profit must file taxes. Allan said that a membership is not a sale but would continue to research if it must file with the IRS. Diwakar stated that if a 501(c)(4) (a social welfare organization) has an operating budget greater or equal to \$5000 it needs to submit Form 9976. Allan again stated that it is not required for a non-profit. Diwakar will send the information to John and the Board. Scott said he would ask at the Braddock Council Meeting what other Civic Associations do.

The Farmer – Sara advised any updates and or articles for *The Farmer* are due today, but you can get them to her by Saturday AM, January 30, 2021, at the latest. Richard advised that everything is working well with the scouts for the distribution of *The Farmer*. Sara mentioned that there will be several Obituary Notices in the next issue for Gloria Brissman, Tom Harms, and Dick Sargent.

### **Old Business**

Holiday Lights Judging Contest – Scott mentioned that he and John had retrieved all the Holiday Light Winner signs and that the system worked well. Hopefully, next year we will be able to use the Survey Monkey and have the kick-off at Lisa's house.

New Lettering for the Entrance Sign (not the message boards) – Scott mentioned that the letting for the signs are cracking and falling off. What can we do about replacement letters? Do we need the approval of the membership? Should we do the research and present at the March General Meeting? Should we ask for volunteers to find a solution? Can they be fabricated and replaced as needed? Could the sign be lighted with a solar battery that could be locked? Or could the association negotiate a deal with the homeowner to use their electricity? Scott will look around to see what he can find. The board will continue the discussion at the February Board meeting.

Scott will change the message boards on Friday with a Happy New Year message.

Lake Accotink Stakeholder Group – Scott attended the Lake Accotink meeting and there had been no request for anyone to join a stakeholder group. Allan advised that the group was not a decision-making group but to keep members informed and provide clarifications.

### **New Business**

Nomination Committee – Ginger will provide an article for *The Farmer* and the web site requesting volunteers for the Nomination Committee for the purpose of searching for candidates interested in joining the Board. Allan volunteered to be on the committee.

**Adjourn** – The meeting was adjourned at 8:51PM.