

RFCA Board of Directors Meeting
January 8, 2020
Minutes

Board of Director Attendees:

Allan Robertson – President (via Telephone)
Scott Houghton – 1st Vice President
Richard Hildebrand – 2d Vice President
John Ritchie - Treasurer
Diwakar Sharma – Corresponding Secretary
Ginger Rogers – Recording Secretary

Committee Attendees:

Ruth Hartman – Hospitality
Sara Ortiz – Editor, *The Farmer*

The meeting was called to order by Scott at 7:35 PM. The minutes from the December 4, 2019, Board meeting were reviewed and approved.

Committee Updates

Budget – John reported the association is falling behind last year’s dues revenue. The FY budget for dues is \$4500, actual to date is \$2800.

John has reimbursed Mary Keeser for the purchase of solar lights and mulch for the entrances and Susan Dey for costs associates with website maintenance, e-blasts, and domain.

John advised that two checks were returned for insufficient funds. The board agreed that he would notify the offenders by letter and request payment for the \$12 fee charged by the bank for the returned checks.

The Farmer – Allan has sent a Letter from the President to Sara for the next *Farmer*. She also has a long article from Robert Blizzard, whose parents are original Ravensworth Farm owners. He has done three articles which will be published over several issues of *The Farmer*. Scott advised he has requested April 4, 2020, for the annual Clean-Up day. Sara will put a note in *The Farmer* re a glass recycling offer from Eric Vahouny, a local entrepreneur.

Sara will put information about the March 19, 2020, General Membership Meeting in the next *Farmer* as well as a request for volunteers for the board of directors and a replacement for Editor of *The Farmer*.

Old Business

General Membership Meeting – March 19, 2020

- 60th Anniversary Plans/March General Membership Meeting
 - Scott has spoken to Mary Lipsey and she has her old power point presentation that she will update for the 60th Anniversary.
 - She has sent it to Scott, and he can update it if she can't.

- The board agreed that a postcard can be sent to advertise the Taste of Ravensworth and the General Meeting. Diwakar will follow up with details.
- Diwakar will follow up with ideas for a raffle at the anniversary meeting.
- Taste of Ravensworth
 - Scott has food selections under control.
 - Use of the cafeteria: Sara will contact Betty Morgan, FCPS, to get a telephone number for the Girl Scout Leader. E-mails have been unresponsive.
- By-Law Changes – To be announced at the March General Membership Meeting:
 - There will be three General Membership Meetings to be held, one each in October, March and May. The May meeting will include the Board of Directors Election.
 - The board will suggest that the October-September FY be used to coincide with the membership drive, which begins in October.

Food Drive – Ginger will follow-up with Deb VanHeest for suggestions for running the February food drive.

Neighborhood Map – Diwaker will follow up with Steve Beste on mapping membership on the Ravensworth Farm web site.

New Business

Mary Keeser's letters – The board agreed that there is no need to follow through on her letters.

Glass Recycling Request through the RF web site – Put a notice in The Farmer so that members may take advantage of Eric Vahouny's services for glass pick-up.

Miscellaneous

2020 Christmas Carol Event – Scott mentioned that he attended a Christmas Carol event at the Wakefield Chapel and thought the association may want to do something similar next year. We could hold it at the church, but it would not involve caroling in the neighborhood.

Entrance Signs – need to be changed. Scott, John and Diwakar will do it together and Diwakar will eventually take over the responsibility.

Leaf Pick-up – Scott will discuss with James. Disposal companies have set a cut-off date and indicated they will not pick up more than 10 bags at a time. Some neighbors have had leaves at the curb for weeks.

Adjourn – The meeting was adjourned at 9:10 PM.