

RFCA Board of Directors Meeting
February 3, 2021
Minutes
Zoom Meeting

Board of Director Attendees:

Marcie Winitt - President
Scott Houghton – 1st Vice President
Richard Hildebrand – 2d Vice President
John Ritchie - Treasurer
Diwakar Sharma – Corresponding Secretary
Ginger Rogers – Recording Secretary

Attendees:

Sara Ortiz – *The Farmer*, Editor
Ruth Hartman - Hospitality

The meeting was called to order by Marcie at 7:41 PM. The minutes from the January 6, 2021, Board meeting were approved, as amended.

Committee Updates

Budget – John advised that the block captains have collected dues and that he received a \$78 check for another ad in *The Farmer*. Per Katherine Craig, *The Farmer* ad space is full; however, flyers may be added. Printing for each Farmer is \$686 this year v. \$230 in previous years. Total Revenue to date is \$8548 less \$3798 in expenses leaves \$4750.

PayPal Account - John added the ENI to the Association's PayPal account and payment for dues on the website using PayPal is now working.

IRS Issue - John is continuing to research whether, as a non-profit, the association needs to file with the IRS. If we are a 501©(4) a Form 990 needs to be filed; if not, then it does not. Marcie will check with her husband since he is a CPA.

Background from January 6, 2021 Board Meeting:

Tax ID/501 (c) Status: Kevin Joyce sent John the EIN for the RFCA. John entered it into the PayPal system but has not tested it to see if that is the reason PayPal has not been accepting RFCA payments. He has been researching RFCA tax status. RFCA is a non-profit, however even a non-profit must file taxes. Allan said that a membership is not a sale but would continue to research if it must file with the IRS. Diwakar stated that if a 501(c)(4) (a social welfare organization) has an operating budget greater or equal to \$5000 it needs to submit Form 8976. Allan again stated that it is not required for a non-profit. Diwakar will send the information to John and the Board. Scott said he would ask at the Braddock Council Meeting what other Civic Associations do.

State Corporations Commission – Form needs to be updated with Marcie's information. John will bring over to Marcie for signature.

P.O. Box – John mentioned that the old PO Box number was printed in *The Farmer* and he did not think mail would be forwarded from the old box to the new box after such a long time. Sara mentioned that he could put through another forwarding request.

The Farmer – Sara advised all she had for the next Farmer is a recipe from Ruth. Diwakar mentioned that Jacqueline Romero wanted to place a flyer in *The Farmer*. Sara advised that a cost for a flyer in *The Farmer*, as of 10/20/20 would be \$23.22 for printing and a \$30 flat fee. The flyer should be sent to Susan Dey in a word and pfd format. Diwakar will have Jacqueline discuss with Susan.

Old Business

New Lettering for the Entrance Sign (not the message boards) – Scott found plastic letters on-line, although not the same font as on our signs. The cost per set of letters is \$220, including the white plastic letters and glue pads. The Board approved \$440 for two sets of letters, one each for the Inverchapel and Queensberry entrances.

Lighting – Scott found solar panels, 9"x5", that can be mounted to the sign for \$50 including the cost of the unit (\$42) and pvc. The Board approved \$100 for two sets of solar panels, one each for the Inverchapel and Queensberry entrances. The panel will require 5-6 hrs. to charge and 15-hour charge cycle. Marcie offered to buy Holiday Solar Lights for next year.

Nominating Committee – Sara advised that Allan Robertson is working on nominations for the Board of Directors elections. He is unable to attend tonight's meeting.

Lake Accotink – Sara advised that Allan would have an update for Lake Accotink. He is unable to attend tonight's meeting.

New Business

Clean-Up Day – Per Fairfax County there will be no Clean-Up day until further notice.

Spring Yard Sale – The Annual Spring Yard Sale is canceled.

Life Event Announcements – The board agreed that life event announcements, such as a birth, death, graduation, etc., could be announced in *The Farmer* with permission of the individual. Such announcements should be forwarded to the Editor of *The Farmer*.

General Membership Meeting – March 25, 2021 – The board discussed several ideas for the meeting, including having James Walkinshaw discuss the ZMod update, Allan speaking on the Lake Accotink project, the slate of officers for the May Board of Elections, and an update on the Pool. Scott will talk with James and get to Sara by Saturday with possible speakers for the March Meeting.

Miscellaneous

Articles for The Farmer – Ruth asked if Robert Blizzard would be interested in writing articles about the children of original owners who have moved back to Ravensworth to raise their own families. Sara said he is only interested in writing about original owners. He also does not want to be Editor since he is going to law school.

Adjourn – The meeting was adjourned at 9:20PM.