

**Ravenworth Farm Civic Association Board Meeting**  
**Final Minutes**  
**February 4, 2009 – 7:30pm**

**Attendees**

*Steve Beste*

*Katherine Craig*

*Ellen Eggerton*

*Jim Hickey*

*Hans Jansen*

*Steve Price*

*Kathleen Powers*

*Dick Sargent*

*Richmon Tun*

*\*\*Board Members are denoted in italics*

**Introduction**

The February board meeting of the association was held at Ravenworth Elementary School. The January 7, 2009 Board Meeting minutes were approved.

**E-Newsletter**

E. Eggerton discussed the neighborhood electronic newsletter (i.e., the actual message and usage of membership emails). It was agreed that this month's e-Newsletter would cover four topics: 1) introduction to e-Newsletter and email system, 2) old TV recycling, 3) HOT lane update, and 4) suspicious vehicle in the area. *S. Price will draft the message, gain Board approval via e-mail, and then send out to the membership.*

*E. Eggerton will ensure a link to VDOT is up on the website, directing individuals to updated information concerning the HOT Lanes. Also, the book club group will be added to "Social Groups" on the website.*

**Budget**

R. Tun provided an update on the annual budget and revenue to date.

**Nominating Committee**

The group discussed establishing a nominating committee. The offices of President, 2<sup>nd</sup> Vice President, and Recording Secretary will need to be filled come May.

**Advertising**

The group discussed issues regarding advertising in the neighborhood Directory. *S. Beste will contact businesses that are due adjustments and those that still need to pay to ensure these lingering issues are resolved ASAP.* A volunteer is needed by next August to handle advertisement for next year for both the Farmer and Directory. *S. Beste will contact a neighbor about possibly filling this position.*

**Announcement Signs**

K. Craig discussed replacing the announcement signs at the neighborhood entrances. *E. Eggerton will inquire with the County to determine if we can simply replace the wood, changing the signs cosmetically, and, therefore, not be required to obtain a County*

*permit.* If allowed by the County, R. Tun volunteered to make new wood signs to replace the old signs.

### **Program for March**

The Board discussed possible topics for the March general membership meeting. Topics included establishing an updated list of expenditures, status of grocery store, and neighborhood watch.

### **Community Clean Up**

J. Hickey reported that the Community Clean Up would occur March 14 at the Ravensworth Elementary School parking lot. Unfortunately, due to County budget shortfalls, this could possibly be the last year we are able to hold this event.

J. Hickey also provided a short summary on the results of the special election for Chairman of the Board.

### **Neighborhood Yard Sale**

The neighborhood yard Sale will be held Saturday, May 2. *K. Craig will contact Suzie Eggleston to ensure she is still heading the event.*

Meeting adjourned at 9:00 p.m.