

Ravensworth Farm Civic Association Board Meeting
Final Minutes
December 3, 2008 – 7:30pm

Attendees

Steve Beste

Katherine Craig

Hans Jansen

Kathleen Powers

Brent Reynolds

Richmon Tun

***Board Members are denoted in italics*

Introduction

The December board meeting of the association was held at Ravensworth Elementary School. S. Beste called the meeting to order. B. Reynolds motioned to approve the agenda. The motion carried and the agenda was approved.

The November 5, 2008 Board Meeting Minutes will be approved at the next board meeting in January.

Board Duties

The group discussed how to switch over the duties of President in anticipation of B. Reynolds stepping down in May. ***B. Reynolds will make a list of his duties and indicate which are dictated by the By-Laws and which are voluntary.***

K. Craig pointed out that the Articles of Incorporation, Article V. D, state that “Each Director shall serve for a term of one (1) year and shall serve no more than two consecutive terms.” Therefore, come May, the President, 2nd Vice President, and Treasurer positions will all need to be filled with new Officers.

The Board briefly discussed creating additional Board positions (e.g., Communications Officer), selling links on the RFCA website to companies to create additional revenue, proxy voting, and contacting residents via the telephone to obtain emails for the Civic Association email distribution list.

HOT Lanes

S. Beste reported for E. Eggerton that she plans to discuss the HOT Lanes and its impact on the neighborhood during the January 29th general membership meeting.

Directory

Next year the abbreviations Road, Street, Lane, Circle, etc. will be added to the Directory since this year it was omitted.

Entranceway Beautification

K. Craig reported that the landscaping for the neighborhood entranceways was completed, and new entranceway announcement signs are needed to replace the old wood ones that are falling apart. K. Craig made the motion to obtain a bid for new

announcement signs, withdrawing money from savings to pay for the signs, and presenting the bid to the general membership for final approval. The motion was seconded and approved. ***K. Craig will move forward on this project.***

K. Craig made the motion to spend no more than \$500 to hire a firm to perform springtime maintenance of the entranceways. The motion was seconded and approved. The \$500 will be withdrawn from Contingencies. ***K. Craig will contact Lush Life Landscaping and request a bid.***

On a side note, K. Craig requested the Board attain storage for the Halloween decorations and other neighborhood items. ***B. Reynolds will contact the Church in the neighborhood to determine if they will provide space for storage in exchange for free advertisement in the Farmer.*** The Board approved the free advertisement in exchange for the use of storage space.

The Farmer

K. Powers discussed the next issue of the farmer. The January 29th general membership meeting will be announced in the Farmer.

Budget

R. Tun provided an update on the annual budget and expenditures to date. The Board approved \$500 out of Contingencies to pay for a new front door for the Norico family. \$113 of flowers was approved from Hospitality to be laid at the Strobe Brother's home on Moultrie Road.

Meeting adjourned at 8:30 p.m.