

**Ravenworth Farm Civic Association Board Meeting**  
**Final Minutes**  
**January 7, 2009 – 7:30pm**

**Attendees**

*Steve Beste*

*Katherine Craig*

Susan Deyampert

*Ellen Eggerton*

*Hans Jansen*

Kathleen Powers

*Richmon Tun*

*\*\*Board Members are denoted in italics*

**Introduction**

The December board meeting of the association was held at Ravensworth Elementary School. E. Eggerton called the meeting to order. Because there was no formal agenda for the meeting, each committee present provided an update.

The November 5, 2008 and December 3, 2008 Board Meeting Minutes were approved.

**Next General Membership Meeting**

E. Eggerton reported that the HOT Lanes would be the topic of the next general membership meeting on Thursday, January 29, 2009. The Civic Association meeting will begin at 7:30 at which time civic association business will be handled. Then beginning at 8:00, HOT Lane discussion will commence.

E. Eggerton extended an invitation to both North Springfield residents, via their civic association, and Ravensworth Elementary School families and staff, because spill over traffic will affect both sets of people. *E. Eggerton will contact the Ravensworth Elementary School Principal asking permission to disseminate a note regarding this meeting to each student. She will also draft an e-mail to be sent to the Ravensworth Farm Civic Association e-mail distribution list.*

**Civic Association E-Mail List**

S. Deyampert discussed using an e-mail service to send messages to members of the civic association. A service would guarantee that the association is abiding SPAM laws. The cost per e-mail for the service is one cent per address plus \$5. K. Craig motioned to subscribe to the e-mail service paying for the cost from the association's operating account under Administrative Expenditures. All approved. The motion carried.

H. Jansen made the motion to adopt the following rules regarding the use of the email service: 1) Only S. Deyampert (with K. Powers as backup) will have the technical ability to send emails to the membership using the service; and 2) Emails will be sent only when individually approved by a majority of the Board except in case of emergencies. The motion was approved. *The Board also approved S. Deyampert purchasing \$50 worth of credits from the service to be able to start disseminating emails.*

## **Directory**

S. Beste provided an update on the Directories. K. Craig suggested a pre-order form be included in the Farmer when Directory Update requests are sent out to the neighborhood. Hopefully, this would decrease the amount of doors block captains need to knock-on and make it more convenient for residents to pay their \$10 yearly dues. S. Beste agreed to be the recipient of the pre-order requests and will communicate these to the block-captain coordinator.

## **Budget**

R. Tun provided an update on the annual budget and expenditures to date. R. Tun was requested to delay cutting checks to Ravensworth Elementary and Annandale Fire Department in order to ensure expenditures and cash flow do not exceed the working checking account. If need be, the Board will request the Membership to prioritize these expenditures if not all can be paid.

## **The Farmer**

K. Powers discussed the next issue of the farmer.

## **Entranceways**

K. Craig discussed maintenance of the entranceways. Watering the new plants will need to begin in May.

Meeting adjourned at 8:50 p.m.