

RFCA Board Meeting

Minutes

January 4, 2011, 7:30 PM

Board of Director Attendees:

Marty Robinson - President

Ellen Eggerton – 1s VP

Jacqueline Fix – 2d VP

Richmon Tun – Treasurer

Ginger Rogers – Recording Secretary

Kevin Joyce – Corresponding Secretary

Committee Attendees:

Kathleen Powers – Editor, *Farmer*

Laura Asiello – Printing, Flyers, Assembly, *Farmer*

Minutes

- Ginger advised that she was unable to get minutes for the November 30, 2010, Board of Director minutes out before the January 4, 2011, Board meeting but would forward soon.

Old Business

- Discussion of the Duties and Responsibilities of the Corresponding Secretary:
 - Ravensworth Civic Association Records
 - File Cabinets – Ginger will check minutes to find out who has the file cabinet which contains the original articles of incorporation and By-laws.
 - Key to Mailbox – Richmon will give to Kevin.
 - Seal - None
 - File for yearly corporate license, update officers of the corporation, meet w/other associations.
- Hayride
 - Richmon spoke to the neighborhood attorney who reviewed the vendor's release form and provided advice, but she was unable to revise it since she is not licensed in the state of Virginia, not a contract attorney and is providing advice pro bono.
 - Marty advised he would sign a revised vendor release. Kevin found a General Liability waiver and modified our vendor's release to include the statement: This release of claim is for activities as described under the equine activity statute only and does not release claims associated with operator negligence.

- General Liability Insurance (Bodily Injury, property damage) – Kevin
 - \$1,000 per \$1 million
 - Special Events coverage with the GL Policy
 - Picnic w/moon bounce
 - Halloween Party & Parade the policy protect the association from attorney fees
 - Kevin will submit an application on January 5, 2011.

- Budget – Richmon advised that a CD matured and was re-invested, short term. He also reviewed expenses.

- RV parked on Ellet and rats in neighbor's yard. Ellen contacted resident to determine if the resident would like the association to contact the County regarding the rat problem. The resident made the complaint and the offending neighbor was notified to clean up the trash and did. Ellen also advised the resident that there are no regulations against parking the RV on the street.

- January 2011 General Meeting – January 27, 2011, Snow Date February 3, 2011
 - Ellen will reserve room for February 3, 2011
 - Agenda Topic – Wildlife, 8-9PM
 - Budget Status
 - Approve minutes from October meeting
 - Ask for New Business

- Traffic at the entrance to Wakefield Recreation Center at Braddock and Queensberry. Kathleen Powers had not had an opportunity to investigate the possibility of new signage for drivers turning left onto Braddock from Queensberry.

- *The Farmer*.
 - Notification of Hayride date, February 5, 2011, from 4-6 PM. This is the only date the vendor has available.
 - Correct the date for the General Meeting from January 28, 2011, to January 27, 2011 with a snow date for February 3, 2011.
 - Ad for new Neighborhood Watch Coordinator
 - Richmon will check the mail box for any new ads and get them to S. Dey.

New Business

- Web 2.0 – Cathy Reidel is writing the requirements for the new web portal to be submitted for three bids.

- Rain Barrel Grant application – Money is available for neighborhoods interested in purchasing barrels at a subsidized rate of \$30.00. Kathleen will put a note in *The Farmer*.

- Trees for purchase. Ellen will arrange to buy 200 redbuds for residents to purchase.

Adjourn – Meeting adjourned at 8:35 PM.