

RFCA Board of Directors Meeting
September 1, 2021
Minutes
Zoom Meeting

Board of Director Attendees:

Marcie Winitt - President
Scott Houghton – 1st Vice President
Richard Hildebrand – 2d Vice President
John Ritchie - Treasurer
Diwakar Sharma – Corresponding Secretary
Ginger Rogers – Recording Secretary

Attendees:

Kristoffer Hull – Treasurer Elect
Shobha McConnell – *The Farmer*, Editor
Ruth Hartman – Hospitality
Stephanie Hammond - Resident

The meeting was called to order by Marcie at 7:40 PM. The minutes from the May 5, 2021, Board meeting were approved with corrections.

Committee Updates:

Budget – John will wrap up budget information and will give to Kristoffer. Steve Beste dropped off the flyer insert for *The Farmer* and John will xerox 900 copies. John advised that there will be no door hanger this year. The charge for flyers is \$45.00. Diwakar advised that the Zoom membership ends the 9th of the month. The annual cost for Zoom is \$149.90. The board agreed to the annual membership since it is cheaper than the month-to-month rate.

Kristoffer asked about the budget for *The Farmer*. John advised that it costs less compared to the vendor we used this past year. Key School usually charges about \$284 for the first issues and \$233 for the rest of the year. The vendor charged about \$686 per issue.

Katherine Craig continues to do ad sales for *The Farmer* and the Directory although sales have been down for both.

Budget items for this FY:

BBQ – no BBQ this year.

Entrances – Scott will work with Margaret Kinder to determine needs.

Signage - \$486 spent out of \$600 budgeted.

Mowing – \$0.00 spent – Scott and Kevin Joyce did the mowing.

Donations – Budgeted: Church \$250, School \$250, Fire Dept. \$250.

Revenue: \$9700

Costs: 6585 + outstanding (donations)

Balance: appx. \$2400

The Farmer – Shobha said the delivery date for *The Farmer* is 10 days after sending it to the school. Home delivery needs to be coordinated with the Boy Scouts. John will pick up from the school. Ginger reviewed the dates for the Board of Director Meetings (10/6/21, 11/3/21; 12/1/21; 1/5/22; 2/2/22; 3/2/22; 4/13/22; and 5/4/22) and the General Membership Meetings (10/21/21; 3/17/22; 5/19/22). Ruth advised that in the past the General Membership Meetings had been on the 4th Thursday. The Board agreed to change the General Membership Meeting dates: 10/28/21; 3/24/22; and 5/19/22.

Old Business

Covenants & Restrictions

The board voted among three options for the Covenants & Restrictions Section in the Directory:

- A. Keep brochures in the Directory and do not add the Covenants & Restrictions.
- B. Keep both brochures and Covenants & Restrictions. To do so would add four pages to the directory and add an additional \$80.00 for printing.
- C. Keep both brochures and Covenants & Restrictions and remove listings of churches, synagogues, mosques, and preschools reducing by seven pages and adding three pages for the Covenants and Restrictions, reducing the Directory by four pages and save \$80.00 in printing costs.

The board voted for Option C unanimously. Diwakar will notify Steve of the board's decision.

Recognition for Doddy Cave – Richard advised that Robert had changed his thinking on the appreciation for Doddy. He suggested instead a commemoration of all original Ravensworth Farm owners and put together a proposal. Marcie has spoken to Robert, and he is willing to do all the work. He suggested having cherry trees planted next to the tennis courts with spring flowers around the base. He had checked with Merrifield and the cost would be about \$3900 for the trees and an additional \$1500 for a plaque and activities surrounding the commemoration. The proposed groundbreaking would be Spring 2022. He will not contact the Pool until the board decides.

Scott mentioned that he had contacted the Pool previously about some type of recognition for Doddy and they suggested upgrading the floral box at the Pool entrance.

It was suggested that Robert be invited to the next board meeting.

Meeting Location - Ginger advised that the board meetings and general membership meetings would need to be conducted via Zoom again this year. The school now requires a copy of an Insurance Liability Certificate, which the association does not have, and the Church requires a check list of activities that must be performed to ensure the safety of the attendees and the church in addition to having all attendees sign an individual non-liability statement. The board agreed to continue meetings via Zoom.

New Business

General Membership Meeting, October 28, 2021 – Scott will work with Jim Hickey to see if House of Delegates candidates Vivian Watts and Maureen Brody would be available for a Candidates Night

Adjourn – The meeting adjourned at 9:31 PM.