

RFCA Board of Directors Meeting
September 13, 2023
Minutes
Zoom Meeting

Board of Director Attendees:

Marcie Winitt – President
John Ritchie – 1st Vice President
Kristoffer Hull - Treasurer
Ginger Rogers – Recording Secretary

Attendees:

Roberto Bernate – Layout/Format, *The Farmer*
Sue Hillmer – Advertising – Directory and *The Farmer*
Ruth Hartman – Hospitality

The meeting was called to order by Marcie at 7:37 PM. The minutes from the May 3, 2023, meeting were approved.

Committee Updates:

Budget – Kristoffer advised the association will come out ahead overall. The approved funding for the annual BBQ and mowing/landscaping were not used. Kristoffer asked if he would be getting bills for membership in the Braddock District Council, The Fairfax Federation of Civic Associations, the Corporate license, or the VA State Corporation Commission. John mentioned that all he provided previously was a list of the board members and he didn't have any additional information. Kristoffer also mentioned charitable contributions to FLAP, Ravensworth Elementary School, the Fire Department, and the Church had not been sent. *The Farmer* has been running at about \$850-\$860 and the last issue had additional pages.

The Farmer – Sue mentioned that 15 of the 28 pages were ads. Should she continue to accept more ads? The board advised she should accept the additional ads since it won't matter with the on-line version. Sue sent renewal notices at the beginning of September, advising that there would only be three printed copies but that all will be on-line. She sent a reminder letter today advising that the deadline for the next issue would be Friday. Two vendors dropped out, two came in, and 5-6 didn't respond. She asked if we should leave in the ads that had not yet paid. The board agreed to leave them in, but if they don't pay, take them out. If they have paid, leave them in. Roberto mentioned that he does not have any submissions for the next Farmer. He will check with the school; Ginger will check with Deb VanHeest re an article about her Craft Fair. Ginger advised Roberto to put in the dates for the General Membership Meetings (October 19, 2023, March 21, 2024, and May 23, 2024). Ruth advised that *The Farmer* should include an ad to update information for the Directory. Re delivery: the Boy Scouts will deliver the first Farmer

Old Business

Logo Contest – Roberto advised that he had received a handful of submissions. The contest deadline is September 30, 2023. He will send the board the submissions and hopefully the

board will decide by the next board meeting, October 4, 2023. The Board agreed that Roberto should send an e-blast re the contest.

General Membership Meeting, October 19, 2023

- Certificate of Liability – Kristoffer will arrange.
- By Law Changes – Marcie
 - Announcements - Marcie
 - Board of Directors Elections – All Members
 - Budget Approval - Kristoffer
 - Speaker – Police Department spokesperson – John
 - Logo Contest Winner – Announcement and Presentation

By Law Changes – Marcie and the Board reviewed changes that will simplify the By-Laws. She will send revisions to the board.

- Sec 2.06 Notice of Meeting – OK.
- Sec 2.07 Quorum: change from 15 to 10. Can change back if necessary.
- Adjournment – OK
- Sec 3.01 General Powers of Directors – Keep.
- Sec 3.02 Number of Directors – Eliminate.
- Sec 3.08 Voting and Powers – Eliminate.
- Sec 3.09 Action By Directors without a Meeting – add decisions by e-mail.
- Sec 3.10 Meetings and Action by Directors By Conference Telephone – add conference call or video call.
- Sec 5.08 Assistant and Subordinate Officers – eliminate.
- Section VI Suggested Committees – Leave as is.
- Section 6.05 Membership and Communications – add Webmaster for e-mail blasts and collection of addresses and telephone numbers.
- Sec 6.06 – Architectural – Eliminate
- Sec 8.05 Budget – Keep.
- Sec 9.02 Limitation of Liability of Officers and Directors – Keep.

New Business

Fall Yard Sale – The Fall Yard Sale will be held at the Pool Parking Lot on Saturday, September 30, 2024, 7 AM-Noon. Rain Date will be Saturday, October 7, 2023. Marcie will arrange for Coffee, Hot Chocolate, and Donut holes from Dunkin Donuts.

Adjourn – The meeting adjourned at 9:40 PM.